

BOARD RESOLUTION
THE BOARD OF DIRECTORS
VIETRAVEL TOURISM JOINT STOCK COMPANY

Pursuant to:

- *The Law on Enterprises of Vietnam, as amended from time to time;*
- *The Charter of Organization and Operation of Vietravel Tourism Joint Stock Company;*
- *Minutes of the Board of Directors' Meeting dated 23 March 2026.*

RESOLVES

Article 1. Approval of the Convening of the 2026 Annual General Meeting of Shareholders

- **Date of the Meeting:** April 19, 2026 (Sunday)
- **Venue:** Hue Plaza Building (01 Nguyen Hue Street, Thuan Hoa Ward, Hue City)
(Attached: Notice of Meeting, Invitation Letter template, and Power of Attorney forms)

Attachments:

- + Notice of the 2026 Annual General Meeting of Shareholders
- + Invitation Letter to attend the 2026 Annual General Meeting of Shareholders
- + Power of Attorney form (for individuals)
- + Power of Attorney form (for shareholder groups)
- The Board of Directors hereby authorizes the Chairman to prepare the meeting agenda, execute documents approved by the Board, carry out information disclosure, and determine the time, venue, and organizational arrangements of the Meeting in compliance with applicable laws and regulations.
- To direct members of the Organizing Committee of the 2026 Annual General Meeting of Shareholders to carry out necessary tasks to organize the meeting in accordance with legal regulations.

Article 2. Implementation

- Members of the Board of Directors, the Chief Executive Officer, Deputy Chief Executive Officers, and relevant departments of the Company are responsible for implementing this Resolution.
- This Resolution is approved with 100% of the voting members of the Board of Directors in favor and shall take effect from the date of signing./.



Recipients:

- Shareholders;
- Members of the Board of Directors,
Board of Management;
- Information Disclosure
Department;
- Filed at: Office of the BOD.

ON BEHALF OF THE BOARD OF DIRECTORS

CHAIRMAN



NGUYEN QUOC KY



NOTICE
Convening of the 2026 Annual General Meeting of Shareholders

To: Shareholders

The Board of Directors hereby informs the Shareholders of the convening of the 2026 Annual General Meeting of Shareholders of Vietravel Tourism Joint Stock Company

1. Time and Venue of the Meeting are as follows:

Time: 08:00 AM, Sunday, April 19, 2026

Venue: Hue Plaza Building (01 Nguyen Hue Street, Thuan Hoa Ward, Hue City).

2. Main Agenda:

The agenda of the 2026 Annual General Meeting of Shareholders has been published on the Company's website since March 27, 2026.

3. Participants

- All shareholders listed in the register of shareholders of Vietravel Tourism Joint Stock Company as of the record date (March 16, 2026), and duly authorized representatives of shareholders or groups of shareholders.

4. Procedures for Attending the Meeting

- Shareholders attending the Meeting are required to bring the Invitation Letter and their ID Card/Citizen ID/Passport or other valid identification documents.

- In case of authorized attendance, shareholders are requested to bring their ID/Citizen ID and a valid original Power of Attorney.

5. Meeting Documents: Please refer to the Company's website at the following address:

<https://www.vietravel.com/vn/thong-tin-co-dong.aspx> from March 27, 2026.

6. Confirmation of Attendance or Authorization: For organizational purposes, shareholders are kindly requested to confirm their attendance via telephone or email; or send the Power of Attorney by mail or fax to the Company before **05:00 PM, April 13, 2026**, using the following contact details:

- **Vietravel Tourism Joint Stock Company**
- 190 Pasteur, Xuan Hoa Ward, Ho Chi Minh City
- **Tel:** (028) 3866 8999 – Extension 1489
- Email: vtr-thongtin@vietravel.com

Notes:

- The authorization of a representative to attend the Meeting must be made in writing using the Company's standard form or another form approved by Vietravel, and must be duly notarized or bear the Company's official seal (applicable to employee shareholder groups within affiliated units). For institutional shareholders, the authorization must be signed by the legal representative and affixed with the organization's seal. Authorized attendees are required to present the Power of Attorney for verification against the shareholder register.
- All travel, accommodation, and other expenses related to attending the meeting shall be borne by the shareholders.
- In case of any changes regarding authorization or meeting registration, shareholders are requested to notify the Company before **12:00 PM, April 16, 2026**.

This notice is published on the Company's website at www.vietravel.com under the Shareholder Information section, as well as through other communication channels in accordance with regulations, and is sent to all shareholders.

Sincerely,

Recipients:

- *As above;*
- *Board of Directors, Internal Audit Committee;*
- *Filed at the Office of the Board of Directors.*

**ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN**

NGUYEN QUOC KY

INVITATION TO THE 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS

The Board of Directors of Vietravel Tourism Joint Stock Company hereby cordially invites:

Shareholder:.....

Investor Code:

ID Card/Citizen ID/Business Registration No.:

Address:

Number of Shares Held: shares

You are hereby invited to attend the 2026 Annual General Meeting of Shareholders

Time: 08:00 AM, Sunday, April 19, 2026

Venue: Hue Plaza Building (01 Nguyen Hue Street, Thuan Hoa Ward, Hue City)

Eligible Participants: Shareholders whose names are recorded in the shareholder register maintained by the Vietnam Securities Depository and Clearing Corporation as of March 16, 2026.

Agenda of the 2026 Annual General Meeting of Shareholders:

Shareholders attending the Meeting shall discuss and approve matters in accordance with the Meeting Agenda published on the Company's official website from March 27, 2026.

(Meeting materials are available at: <https://www.vietravel.com/vn/thong-tin-co-dong.aspx>).

Sincerely,

**ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN**

Notes:

Shareholders are required to present this Invitation Letter, a valid identification document (ID Card / Citizen ID/ Passport), and a valid Power of Attorney (in accordance with the Company's prescribed form, if applicable) upon registration for attendance.

NGUYEN QUOC KY

No.: ...

**CONFIRMATION OF ATTENDANCE AND PROXY APPOINTMENT
FOR THE 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS**

**To: Organizing Committee of the Annual General Meeting of Shareholders
Vietravel Tourism Joint Stock Company**

Shareholder's name:
Identification Document No.: issued on/...../..... Place of Issue.....
Legal representative (for institutional shareholders) : Position:
Total number of shares held (as of March 16, 2026) : shares
Pursuant to the notice of the 2026 AGM to be held on April 19, 2026, I/ We hereby confirm as follows:

- Attend the AGM in person;
 Authorize one of the following members of the Board of Directors:

No.	AUTHORIZED PERSON	POSITION	TICK (✓)
01	Mr. Nguyen Quoc Ky	Chairman	<input type="checkbox"/>
02	Mr. Tran Doan The Duy	Board Member	<input type="checkbox"/>
03	Mr. Vo Quang Lien Kha5	Board Member	<input type="checkbox"/>
04	Ms. Nguyen Thi Le Huong	Board Member	<input type="checkbox"/>
05	Ms. Nguyen Nguyet Van Khanh	Board Member	<input type="checkbox"/>

- or appoint the following proxy (individual/ organization):.....

ID/Passport/Business Reg. No.: issued on/...../..... Place:

- To represent me/us to attend the 2026 Annual General Meeting of Shareholders and to exercise all rights attached to my / our shares, including voting rights.
- The proxy shall not appoint a substitute. I/We shall be fully responsible for this authorization and undertake to comply with all applicable laws and the Company's Charter.
- This authorization shall be valid from the date of signing until the conclusion of the 2026 AGM.

....., date month year 2026

Authorized Person
(Signature, full name, seal (if any))

Shareholder
(Signature, full name, seal (if any))

**Notes for Attending the Annual General Meeting of Shareholders:*

- Shareholders are requested to complete all required information in this form.
- Attendees must present a valid identification document (Citizen ID Card/ Passport) and the original Power of Attorney. For institutional shareholders, the Power of Attorney must be duly signed by the legal representative and affixed with the organization's seal.

POWER OF ATTORNEY FOR ATTENDANCE AND PROXY APPOINTMENT
THE 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS
(For a Group of Shareholders)

To: Organizing Committee of the Annual General Meeting of Shareholders
Vietravel Tourism Joint Stock Company

We, the undersigned, being shareholders of Vietravel Tourism Joint Stock Company (the “Company”), hereby appoint a proxy as follows:

No.	Full Name of Shareholder	ID Card/Citizen ID No.	Number of Shares Held	Signature of Authorizing Shareholder (Print Full Name)
1.	Nguyen Van A	123456	1.000	
2.				
3.				
4.				
....				
.....				
Total number of Authorizing Shareholders:		shareholders	
Total number of Shares Represented:		 shares	

We hereby appoint the following person as our proxy:

Mr./Ms.:

Identification Document No. (ID/Passport/Business Registration No.):

Address:

The above-mentioned person is authorized to represent us at the 2026 Annual General Meeting of Shareholders of the Company and to exercise all rights attached to our shares, including attending, speaking, and voting on all matters within the authority of the Meeting.

....., Date: 2026

Authorized Person
(Signature and full name)